
	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

SECTION A: QUALIFICATION DETAILS													
QUALIFICATION DEVELOPER (S)		University of Botswana											
TITLE	Master of Public Administration (Public Policy and Administration)										NCQF LEVEL	9	
FIELD	Humanities and Social Sciences			SUB-FIELD	Public Administration					CREDIT VALUE	240		
New Qualification					<input checked="" type="checkbox"/>	Review of Existing Qualification							
SUB-FRAMEWORK		General Education			<input type="checkbox"/>	TVET			<input type="checkbox"/>	Higher Education		<input checked="" type="checkbox"/>	
QUALIFICATION TYPE	Certificate	I	II	III	IV	V	Diploma	Bachel or					
	Bachelor Honours				Post Graduate Certificate				Post Graduate Diploma				
	Masters					<input checked="" type="checkbox"/>	Doctorate/ PhD						
RATIONALE AND PURPOSE OF THE QUALIFICATION													
RATIONALE: <p>The Master of Public Administration (Public Policy and Administration) became increasingly popular not only because of the cost, but because of the rigour it offers. The Qualification was designed to further the intellectual and professional development of middle to senior level staff in the public and private sectors. It integrates theory and practice in enhancing understanding, knowledge, and skills essential to the management and leadership of public organisations. The MPA qualification has proved increasingly popular, at least in terms of increased</p>													

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demand vis-à-vis the required number of Learners. The qualification is created to substitute overseas qualifications, which have become very costly to most SADC governments. Its advantages are that, having been conceived and refined within the region, its focus is relevant and appropriate to the developmental needs of the region; it balances academic and applied aspects; and avoids the overtly commercial, profit-orientated nature of some of those overseas qualifications. The Master of Public Administration (Public policy and Administration) responds to Botswana Education and Training Sector Strategic Plan (ETSSP 2015-2020)'s objective to create a 'diversified, knowledge-based economy through a planned and careful development of human capital, refocusing education and training towards fulfilment of social and economic aspirations. Explicitly, the qualification addresses the ETSSP's 'intend to strengthen the match between qualifications and labour market requirements, thereby ensuring that education outputs are more closely aligned to future employment needs.


The qualification will meet the requirements of Pillar 2 of Vision 2036 on human resource development which states that 'by 2036, Botswana will be a moral, tolerant, and inclusive society that provides opportunities for all. For easy execution the pillar will be looking into different sectors which includes spiritual wellbeing, culture, strong family institution, health and wellness, social inclusion and equality, education and skills development, gender equality, the youth and children's wellbeing'.

PURPOSE:

The purpose of this qualification is to produce graduates with knowledge, skills, and applied competencies to:


- Create public awareness on the challenges posed by the authorising environments and operational capabilities.
- Debate and provide comparative insights in addressing the dynamics of continuity and change in management and governance.
- Formulate, implement, monitor, and evaluate evidence based public policies affecting administration.
- Combine theory and practice to address managerial challenges, analyse contemporary issues of public policy and administration, and reflect critically on one's own professional practice.

ENTRY REQUIREMENTS (including access and inclusion)


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1. The minimum entrance requirement shall be NCQF Level 7 bachelor's degree in the Social Sciences or equivalent.
2. There will be provision for Recognition of prior learning, and credits Accumulation and transfer as per the ETP and National policies.


SECTION B QUALIFICATION SPECIFICATION			
GRADUATE OUTCOMES)	PROFILE	(LEARNING	ASSESSMENT CRITERIA
1. Demonstrate a critical understanding of the operations of governments across the world.			1.1 Differentiate operations of various governments. 1.2 Appraise operations of various governments.
2. Communicate and report government policies effectively, in a clear and concise manner.			2.1 Espouse eloquently, policy position at the workplace, meetings, workshops, conferences. 2.2 Translate facts obtained from various sources into consumable reports.
3. Analyse principles of public policy and apply them in work situations.			3.3 Conduct subject matter relevant research to inform decision making. 3.4 Make independent and appropriate decisions based on policy.
4. Demonstrate ability to work in a team in the various stages of public policy and to lead in challenging environments.			4.1 Contribute considerably to teamwork during group assessments. 4.2 Demonstrate leadership skills by being a team player.
5. Apply problem solving skills to come up with pragmatic solutions to a range of challenges.			5.1 Make environmental and natural resources policy appropriate decisions. 5.2 Respond through commentary to topical issues

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	relating to environmental and natural resources policies.
6. Carry out original research to internationally recognized standards involving a high order of skill in analysis and critical evaluation aimed at solving real world problems.	6.1 Conduct research 6.2 formulate hypotheses. 6.3 Collect and analyse data 6.4 Develop various communication documents, e.g., reports, policy issue papers, policy briefs and policy memoranda, cabinet memoranda, cabinet information notes etc.
7. Evaluate how a policy achieves its intended goals, at what cost and with what effects on society.	7.1 Analyse and interpret a policy document. 7.2 Assess policy goals and effect on the society. 7.3 Conduct evaluation of different policies in the field of Public Policy.
8. Demonstrate considerable knowledge of the key debates and thinking in public administration and public policy.	8.1 Demonstrate knowledge and understanding of public administration and public policy events. 8.2 Espouse eloquently, policy position on relevant subject matter.

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SECTION C	QUALIFICATION STRUCTURE				
COMPONENT	TITLE	Credits Per Relevant NCQF Level			Total (Per Subject/ Course/ Module/ Units)
		Level [7]	Level [8]	Level [9]	
FUNDAMENTAL COMPONENT Subjects/ Courses/ Modules/Units	Foundations of Public Management and Institutions			15	15
	Public Budgeting and Finance			15	15
	Research Methods & Computer Applications 1 (Co-code/DVC607/POP 604)			15	15
	Economics for Development Management			15	15
	Public Policy and Administration			15	15
CORE COMPONENT					

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Subjects/Courses/ Modules/Units	State and Development Policy in the Developing Countries			15	15
	Development Management and Poverty Alleviation			15	15
	Project Management and Evaluation			15	15
	Dissertation			120	120

SUMMARY OF CREDIT DISTRIBUTION FOR EACH COMPONENT PER NCQF LEVEL

TOTAL CREDITS PER NCQF LEVEL


NCQF Level	Credit Value
9	Course work (120) and Dissertation (120)
TOTAL CREDITS	240

Rules of Combination:

(Please Indicate combinations for the different constituent components of the qualification)

The Master of Public Administration (Public Policy and Administration) is composed of a total of 240 credits at NCQF level 9 and made out of course work comprising of fundamental (60 credits), core courses (60 credits), and Dissertation (120 credits)

ASSESSMENT ARRANGEMENTS

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All the assessment, both formative and summative which contribute to the award of the credits for the qualification and are based on the achievement of the learning outcomes as per Education and Training Provider and BQA policies and standards.

The contribution of formative assessment to the final grade is 50% and Summative assessment contributes 50% to the final grade respectively.

MODERATION ARRANGEMENTS

Internal and external moderation is implemented in accordance with the Education and Training Provider and BQA policies and standards. Both the assessor and moderator will be duly registered by the regulatory Authority.

RECOGNITION OF PRIOR LEARNING

The Recognition of Prior Learning for the award of the qualification will be in line with Institutional and BQA policies.

CREDIT ACCUMULATION AND TRANSFER

Subject to the rules and regulations of the ETP and BQA policies there will be provision for CAT.


PROGRESSION PATHWAYS (LEARNING AND EMPLOYMENT)

Horizontal Articulation

Graduates of this qualification may consider pursuing related qualifications for purposes of up skilling.

Horizontally the qualification articulates with:

- Master in development studies NCQF Level 9
- Master in public administration NCQF Level 9
- Master in business administration NCQF Level 9

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Vertical Articulation

Vertically it articulates with:

- PhD in Public Administration at NCQF level 10

Employment Pathways

Graduates will have requisite competencies and attributes to work as:

- Administration Officers in the public service
- Policy analysts
- Public Policy consultants
- Public policy analysts in national and international development agencies
- Experts in International organisations
- Policy analysts
- Government advisors (Think tanks)

QUALIFICATION AWARD AND CERTIFICATION

Minimum standards of achievement for the award of the qualification


- A candidate shall be eligible for the award of the qualification of Master of Public Administration (Public Policy and Administration) upon completion of 240 credits.

▪ Certification

Candidates meeting prescribed requirements will be awarded the qualification of Master's Degree in Public Administration (Public Policy and Administration) upon completion of 240 credits in line with institutional and BQA policies.

REGIONAL AND INTERNATIONAL COMPARABILITY

Regionally, the qualification compares well with the qualification compares well with the Management College of Southern Africa (MANCOSA)'s Master of Public Administration (MPA) degree, NQF level 9, worth 180

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credits: a highly regarded qualification providing postgraduate training for employees in the public sector and the non-government organisation (NGO) sectors. It seeks to blend a traditional master's degree level qualification with the practical skills needed for the public sector environment. Among course tracks is Advanced Financial Management in the Public Sector. (<https://www.mancosa.co.za/programme/master-of-public-administration/>).


The qualification also compares with that of the University of South Africa, UNISA. On a similar note, the UNISA qualification as 180 credits. [[www.unisa.ac.za/sites/corporate/default/Apply-for-admission/Master%27s-&-doctoral-degrees/Qualifications/All-qualifications/Master-of-Administration-in-Public-Administration-\(98581\)](http://www.unisa.ac.za/sites/corporate/default/Apply-for-admission/Master%27s-&-doctoral-degrees/Qualifications/All-qualifications/Master-of-Administration-in-Public-Administration-(98581))].

Internationally, the qualification compares with the London School of Economics and Political Science which offers the Master of Public Administration with six (6) streams namely: European Policy Making; International Development; Public and Economic Policy; Public Policy and Management; Public and Social Policy & Social Impact. With each stream taken, the student will complete their core course worth 1.0-unit, policy stream courses worth 1-2 units and optional courses. Optional courses bring the total unit value of courses selected to 4.0 units using any of the following: MPA Policy Paper (0.5 units – not to be taken with MPA Dissertation) MPA Dissertation (1 unit – not to be taken with MPA Policy Paper) Other MPA Policy Stream courses Option Courses from across LSE which is offered subject to availability. (<https://www.lse.ac.uk/Programmes/Search-Courses.aspx?query=master+of+public+administration+mpa&groupType=graduate>).

Differences

- MANCOSA's MPA qualification has public policy courses but does not have a public policy stream. This place the University of Botswana's MPA at a comparative advantage.
- An appropriate Bachelor honours degree, or an appropriate postgraduate diploma are a requirement to enter a UNISA master's degree qualification.
- The London School of Economics and Political Science's MPA has a greater number of the specializations.

Similarities

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- Both MPA qualifications from MANCOSA and University of Botswana have a public policy stream.
- The Master's Degree from UNISA is offered at NQF level 9.
- The London School of Economics and Political Science's MPA is offered in a period of two years.

REVIEW PERIOD

5 YEARS

